

UW-Extension Wood County Master Gardener Association

Wood County UW Extension

September 2020

The Wood County Master Gardener Association is a non-profit organization with a mission to educate and share information with its members and the community alike. In addition, it is our charge to promote the UW Extension from which we are founded. We are a diverse group interested in the latest research-based horticultural information.

WCMGV 2020 Program Information

Hello Wood County Master Gardener members. There is not much to share at this time, but I can tell you that the Board of Director's have had their first meeting with Janell Wehr in regards to the current changes being made within the MG Program by UW Madison. We received information regarding going forward into 2021. We will be meeting with Janell again in October and most likely have more meetings in the future. As we gather information, we will be sharing that information with you. It will be a slow process going on well into 2021. Due to the slow process, we don't have enough articles or information to continue with a monthly WCMGVA Newsletter; therefore you will receive your newsletter bimonthly—every other month. If we receive information that other gardeners should receive in between the bimonthly newsletters, we will send out a special email with that information. It is very important that you take the time to read the *Volunteer Vibe*, *WIMGA Newsletter*, and *WCMGVA Newsletters* ASAP when received. Together these newsletters provide a good picture of what our MG Program will look like in 2021 and the future. Often, in articles, you are guided to another article on the Wisconsin MG website, address located in the *WCMGVA newsletter*. Be sure to check that site out for more detailed information.

In the September Newsletter you will see copies of forms which Project Leaders and their team fill out annually. Please fill those forms out just like you have in the past and send them to the Wood County Extension Office, 400 Market Street, PO Box 8095, Wis. Rapids, WI, 54495. Those forms supply valuable information that the BOD can use to plan for 2021. Later on this year you will all receive Wood County Master Gardener Volunteer-Annual Membership Renewal Forms; please read and fill out completely and return along with your dues to the address listed on the form. We ask that every member fill out the forms as completely as possible, even if you are planning to retire from WCMGVA Master Gardener Program at the end of 2020. We do not want to lose a MG member and/or a project due to lack of current information about either.

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President's Notebook

Hello Members. First I hope you are staying safe and enjoying time at home. I realize you want to get out and return to what we consider normal activities. Members, this is not going to happen in 2020, or most likely not in 2021. Yes, change is very hard, but we must do our best to follow guidance received from UW Madison's representative, Mike Maddock, since WCMGV operate under UW's requirements.

Most recently we received a first step opportunity to return to our public gardens for a stated time and with approval from UW Extension Staff member, Janell. She is working with each MGVA who would like to return to public garden work. All MGVs should have received emails from Mike, Janell and myself in regards to how to follow the UWEX requirements for doing some simple work such as weeding, etc. Keep in mind, if you wish to do any garden work at your public gardens you must contact Janell as she has forms, etc. to help you get approval for a few hours of work at your garden site by following guidelines provided by UW Madison. This process of allowing limited garden work is a trial procedure to observe how this method will work for MGVA. Please follow guidelines as directed by UW Madison.

This first step is not the same as the Halt under which we are under currently working. We have not received an o.k. to meet face to face, hold meetings, educational programs, etc. If you have questions please feel free to contact me or Janell. We will do our best to answer your questions. I will continue to provide any updated information from Madison as I receive it. Working together we will go forward. The BOD looks forward to your input on any subject as it relates to WCMGVA and the Master Gardener Program. Currently other WCMGVA events, meetings, educational face-to-face events have been cancelled and/or postponed until further notice.

Thank you all very much for following the requirements/guidelines as received from UW Madison, Mike Maddock.

Ruth Cline

Suggested Topics for Library Talks in Marshfield

If you would like to give a talk/demo for an hour or so on any of these topics on the third Monday of the month at 6pm in Marshfield, please contact Donna Streiff at 715-207-6218 or at streiffonclay@tds.net. This is a good opportunity to practice educating a small group of people in a friendly atmosphere. The library staff is very helpful and I can work with you also.

Lasagna gardening

Straw bale gardening

Butterfly gardening

Growing fruit trees

Maintaining perennial gardens

Tree health

Soil quality

Native plants

Shade gardening

Growing flowers for drying

Rain gardens

Our MG Year Just Got Longer!

Just in case you missed the following information in the **VIBE** from Mike Maddox, Master Gardener Program Director in Madison.....

You have an extra 3 months to complete your 10 HOURS OF EDUCATION requirement for 2020!

The Wisconsin Master Gardener year will no longer run from October through September. Instead it becomes a calendar year (January through December) as of 2021. In order to make that happen, the extra months of October through December have been added to 2020. You have a little additional time to accumulate your 10 education hours after the gardening year winds down.

Be sure to enter your education hours on the Online Reporting System for Master Gardeners. Reported hours will be accepted until the end of the year.

Remember that since Master Gardeners were inactive in 2020 because of COVID-19, all members were exempt from the 24 hours of volunteer time normally required each year. However, if you did earn volunteer hours, make sure you report them as well. That information is most welcome by the Madison office.

If you encounter any problems with the Online Reporting System, contact Ruth Cline at stonegate.tds.net or Janell Wehr at janell.wehr.wisc.edu.

WCMGV 2020 Program Information

Continued from pg. 1

Regarding MGV awards for 2020, we are working on a way to hand those out to each MG receiving an award this year. Once again we are guided by UW Madison on what events we can safely plan as no face to face group events are being approved at this time. Please read the article "Our MG Year Just Got Longer!" in this newsletter. I look at this as a positive change for MGV.

Once again I hope you are all staying safe, enjoying your own gardens, trying something new, making plans to enjoy Wisconsin's beautiful fall season. Think positive and it will happen! Please feel free to contact me with any question! Together we will move forward!

Sincerely,
Ruth Cline

Dear Molly, the MGV

Dear Molly,

What do you know about cover crops for the garden?

Determined

Dear Determined,

Not much, but I hear it's a really good way to add nutrients to your soil. Here is what the Learning store has to say about it. <https://cdn.shopify.com/s/files/1/0145/8808/4272/files/A3933-02.pdf> Good luck and as always, have fun!!!

Molly

Zooming at Marshfield Library

The Marshfield Library has been hosting Zoom educational programs. If any MGs would like to make a presentation, especially in the Garden Guru slot on the third Monday of the month at 6pm, please contact me and I will get you in touch with Bethany Pierson. If you have the presentation on your computer and/or you have camera on your computer and Internet access, you can give it. I did a PowerPoint and have attended other programs where the presenter just talked to the audience. If you have a website or document up on your computer, you can "Share" it with the audience (pictures, articles, etc.). It is very user friendly. You stay at home and safe, and so does your audience. I would be willing to talk to you and practice with you beforehand. She will also post handouts for the audience on their Google Docs page if you email them to her ahead of time. Staying at home does not mean we cannot educate others! Your local libraries might be able to do a similar thing. Check it out if you are looking for things to do while at home and unable to physically garden or host educational events at our sites.



Donna Streiff

Here's an idea...

Have you come across something interesting related to horticulture and you were prompted to share it with your mom or your sister or your best gardening friend? How about sharing that with your WCMG colleagues by submitting the information for our monthly newsletter?

We're looking for anything of interest...

- a great garden book you just read/bought
- a pertinent seminar
- a fabulous greenhouse you found
- an interesting gardening story
- a garden tip that really worked well
- a great recipe

We'd love to hear your experience. Feel free to send a picture featuring your find. All you have to do is send it to Peg Klinkhammer, our newsletter editor (wcmgvs@gmail.com). The deadline is the 10th of every month.

Now another place to share your messages

The WIMGA newsletter is also looking for submission of articles that feature some educational subject, MG tips, fun garden ideas, and especially, news about what is going on in our MG association. So keep that in mind as you plan and implement your project. What aspect of your project can you and your team highlight with an article and pictures? Let's show Wisconsin what Wood County is up to!

Send your submission to the editors of WIMGA newsletter Hali Dressecker at halirenee@yahoo.com or Nancy at westcoasternancy@gmail.com

Follow this link to the latest WIMGA newsletter to see what they are doing.
<https://www.wimga.org/>

October Garden Guide

from [Portage County Master Gardeners Volunteers](#)

- On October 1, start treatment of poinsettias for bract coloration. Place in total darkness for 15 hours every day for 2 months. Night temperature should be 65-70 degrees F. Keep soil moist.
- Plant peonies until October 15. Mulch after ground freezes.
- Seed perennials such as Oriental poppy, Iceland poppy, gas plant, primrose, scabiosa, phlox, pansy and penstemon. Mark where planted.
- Plant spring flowering bulbs. Bulbs can be planted up to six weeks after first fall frost. Fertilize existing bulb beds with bone meal, milorganite, or 5-5-5 fertilizer.
- Harvest gladiolas at least six weeks after bloom and before ground freezes. Cure for three days at 80 degrees before storing. Label and store at 40-45 degrees in open trays.
- Remove iris leaves to prevent over wintering of iris borer eggs. Cut leaves to four-inch fans.
- Store tuberose at 45 degrees F, tuberous rooted begonias at 45-50 degrees, and caladium at 60 degrees.
- After killing frost, rose bush foliage should be stripped and old leaves cleaned from bed. Shortly before ground freezes, roses should be given good deep soaking. Prune branches enough to prevent whipping around in wind or to fit under rose cones.
- Sow seeds of hardy annuals: cleome, pinks, candytuft, larkspur, bachelor buttons and calendula. Mark where planted.
- Plant Jerusalem artichoke during last two weeks of month.
- Prepare vegetable garden soil for early spring planting. Remove old stalks to prevent insect and disease problems next year. Spread manure, incorporate into soil.
- Rejuvenate rhubarb by dividing into quarters and replanting.
- Cut back asparagus ferns and dispose to prevent insect and disease problems next year. Incorporate manure into soil and mulch with straw.
- Use mulch around Brussels sprouts to moderate soil temperature and prolong harvest.
- Water plants well for more cold tolerance.
- Plant garlic 2-3 inches deep and cover with 4-6 inches of straw mulch.
- Rake, chop and compost any fallen leaves from lawn.
- Fertilize shade trees when leaf color changes and leaves drop.
- Plant dormant deciduous trees and shrubs from now until ground freezes. A two-inch layer of mulch reduces freezing and thawing, which can damage roots.
- If fertilizing lawn one time a year, apply it in the third week of October. If fertilizing twice a year, apply in October and early June. If three times a year, include a September application.
- Water evergreens and foundation plantings before ground freezes.
- Protect woody ornamentals and fruit trees against mice.



[Peretz Partensky](#) : This file is licensed under the [Creative Commons Attribution 2.0](#)

Ashes to Charcoal

Winter's coming and some of us have wood burning stoves or know people that have them in this rural part of Wisconsin. So the question arises: Can I use the wood ashes on my garden, and if so what kind of ratio per square feet can I safely use it?

This is the research that I found so far.

The learning store has an article that comes up first for [using Industrial ash](#) on farmland, which, while it is useful to read doesn't say much about the home garden. Here is what I gleaned from it.

Wood ash can be used in place of lime at about a rate of 2 to 1. It has more micronutrients than lime, but also carries the risk of heavy metal contamination if you do not know what kind of wood the ashes came from. There is a chart in this publication that will give you all the elements they found in samples taken from northern Wisconsin. Yields were moderately to substantially better than nothing.

There are regulations to spreading ash in an agricultural situation as regulated by the DNR.

These regulations concerned me, so I dug a little further and found an article titled [Using Wood Ash in the Home Garden](#) revised in February of this year. This publication advises that you only use ash that has come from trees grown in natural areas, as trees from industrial sites may include heavy metals and other contaminants. Do not use ash produced by burning treated wood, waste oil, plastics or garbage for the same reason. Use the wood ash by sifting the ash to remove large charcoal pieces as well as any active embers if you are using the ash while hot. Only apply recommended amounts AFTER you have had a soil test for the area you are planning to use it on. Read the article linked above for more information.

Which leads me to the charcoal mentioned in the title and taken out of the ashes. My sister is a newly minted Master Gardener out in Oregon and has taken to sending me articles that were forwarded to her by her horticultural advisor. One of those nuggets was titled "[A Perspective on Terra Preta and Biochar](#)" by Austin Liu.

This whole article is at least a 20-minute read about how the Indians in the Amazon Basin use charcoal to amend soils -creating a self-replicating biochar that has fertilization capabilities even beyond the use of just ash. Not only does it put back, but it creates a soil that sequesters the carbon (helping the environment and aiding plants)

In order to make biochar, you can't just dump the charcoal in the ground. There were experiments that found the optimum results were gotten by adding the activated charcoal to compost piles. It was found that by adding it to the organic matter, the heat generated from a 'hot' compost pile would be sustained for longer periods of time, creating a faster compost with a higher carbon content and fertility value. There was much more to explore in this article, and I would highly recommend reading the whole thing.

I happened to have a couple of pounds of cold activated charcoal from my wood stove sitting around the house that I threw in a small compost pile that I started this year. The apparent breakdown of organic materials into compost did seem to come at a slightly faster pace than my infamous cold compost piles tend to do. Within a few weeks I had a good layer of compost at the bottom and when stirred like it's supposed to be, seemed to further the progress. I did not have a thermometer to keep track and did not keep good records, but the science has definitely intrigued me and plan to do more research in the future.

<https://learningstore.extension.wisc.edu/products/using-industrial-wood-ash-as-a-soil-amendment-p784>

https://hort.extension.wisc.edu/files/2020/06/Using_Wood_Ash_in_the_Home_Garden.pdf

<https://medium.com/local-carbon-network/a-perspective-on-terra-pret-a-and-biochar-765697e27bd5>

Famia Marx

Continuing Education Ideas for Master Gardeners 2020

During social distancing, you are required to complete 10 hours of continuing education to maintain certification. This is a list of general resources and will be updated as we learn of more. As we learn of specific online seminars or classes, we will send that information to you by email.

*Listen to Larry Meiller's *Garden Talk*. This program is presented every Friday at 11 a.m. and rebroadcast on Saturday at 6 a.m. on WPR's [Ideas Network](#) stations.

*Listen to Wis Public Radio [Ideas Network](#) environmental program with UW- Extension

*Complete *Plants Plus* Seminar on WMG website

<https://wimastergardener.org/plants-plus>

Go here to find Extension videos on youtube:

<https://www.youtube.com/user/WImastergardener/featured>

Go here to find a calendar of learning opportunities around the state. Not sure if they all will be cancelled or offered on Zoom. You will have to check to see.

Some are already on Zoom. <https://wimastergardener.org/events/>

*Read magazines specific to northern Midwest gardening, such as *Wisconsin Gardening*, *Northern Gardener* (but not general gardening, such as *Better Homes & Gardens*) Qualifies for 30 minutes education time.

*Read horticulture articles on the Wisconsin Master Gardener website

<https://wimastergardener.org/articles/>

You can earn .25 CE credits for many articles on a lot of different subjects, but there are also ones for which you can earn 1-3 hours of credit by reviewing the article/ videos and taking the quiz. Articles that **cannot** be used for CE include articles about botanic gardens and All-America Selections winners.

*Read horticulturally related articles on the *WisContext* website

<https://www.wiscontext.org/>

*Read horticulturally related articles on WPT *University Place* website

<https://pbswisconsin.org/watch/university-place/>

*Be sure to check *The Volunteer Vibe*, the newsletter written by our director, Mike Maddox and delivered to your inbox every month. It often has continuing education ideas and information.

When social distancing become more relaxed, check on the availability of these types of programs:

*Workshop at a nursery/garden center that doesn't promote a commercial product

*A *guided* (not self guided) tour of a something like a botanical garden (Monk Gardens, Olbrich, etc).

*Gardening DVDs/videos checked out from Wood County Extension Office



2021 Garden & Landscape Expo Transitions to Virtual Event

We hope this message finds you well. As you know, the seriousness of the COVID-19 pandemic has led to disrupted routines, school and work closures, and event cancellations across the country.

The safety of our attendees, presenters, exhibitors and volunteers is paramount. Therefore, PBS Wisconsin has made the difficult – yet necessary – decision to cancel our 2021 in-person Garden & Landscape Expo. While we will not be meeting together at the Alliant Energy Center in February, we plan to unite and engage the gardening community virtually, sharing inspiration and educational opportunities.



And, we will still offer our Garden & Landscape Expo Photography Competition – virtually on the web! Be sure to visit wigardenexpo.com to learn how to enter your photograph. Entries are due December 15.

We humbly ask for your patience as we transition to a virtual event, and we promise you will be the first to know as soon as we have more details.

Thank you for your support and understanding.

-The Garden & Landscape Expo team
PBS Wisconsin

From *Let's Grow Stuff*: Mid-Summer Garden Hacks

In this episode of the new PBS Wisconsin series, host Ben Futa provides seven tips to keep you and your garden thriving through the final weeks of the summer!



[Click here to watch the episode and to explore the full series.](#)



From WPR's *Garden Talk*: Fall Lawn Prep

Fall is a great time to take a closer look at the health of your lawn. Professor in the Department of Soil Science at University of Wisconsin-Madison, and certified turf expert, Doug Soldat discusses what can be done to have a healthy lawn next spring.

[Click here to listen to the conversation.](#)



From Garden & Landscape Expo 2020: How Trees Built the Midwest

Jay Dampier, a statewide horticulture outreach program manager at the University of Wisconsin-Madison Division of Extension, explains how ash, pine, sugar maple, white birch and apple trees shaped Wisconsin.

[Click here to watch the presentation.](#)

And, we will still offer our Garden & Landscape Expo Photography Competition – virtually on the web! Be sure to visit wigardenexpo.com to learn how to enter your photograph. Entries are due December 15.



We humbly ask for your patience as we transition to a virtual event, and we promise you will be the first to know as soon as we have more details.

Thank you for your support and understanding.

-The Garden & Landscape Expo team

PBS Wisconsin

Wood County Master Gardener Volunteers
Grant Application for Youth/Adult Education Project

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Form used for education grants only. All youth/adult education grants MUST meet Standard Practice I and Standard Practice II. Project Chair is to submit a short summary/article for newsletter publication after the project is complete and send to WCMGV Newsletter editor by October 1st.

Project Name & Location

Date: _____

Project Leader(s)/Team Members

Project Description and Goals:

Project Maintenance: *(If there is any required maintenance, describe the tasks and responsible party.)*

Will this be a multi-year project? *(This form must be completed every year for multi-year projects)*

Materials needed to be purchased: *(List approximate materials)*

Estimated overall project cost: _____

WCMGV Funds requested for upcoming year: _____ Allocation not to exceed \$500 annually

Signature: _____
(Project Leader)

Reviewed/Revised 2018

Wood County Master Gardener Standard Practice I Community Volunteer Project Classifications

Authorized Master Gardener Projects

Garden projects for education and beautification purposes throughout Wood County that are referred to as **WCMGV Authorized Master Gardener Projects** must meet the following requirements:

1. Agencies hosting a project must have non-profit status and/or 501(c) (3) status (for example, city and county owned parks or facilities, public libraries, fairgrounds, municipal buildings, public museums, and schools).
2. The project must be chaired or co-chaired by a **certified** Master Gardener Volunteer.
3. The project must be open to the involvement of all certified and/or intern Master Gardener Volunteers who wish to participate. (The project can accommodate and will welcome additional volunteers.)
4. The Project Leader(s) will complete a **WCMGV Project Authorization and Funding Request Form** annually.
5. The project will be evaluated annually by the Project Leader(s) and/or team members using the Project Self-Evaluation Form.
6. **WCMGV Authorized Master Gardener Projects** are the only projects on which **intern** WCMGV's can earn volunteer hours credit.
7. Gardens must be accessible to the public.
8. Authorized Master Gardener Projects that are also Funded Master Gardener Projects, must meet the following requirements:
 - a. The project must meet the definition of an **Authorized Project**.
 - b. The project must be in good standing based on the Project Self-Evaluation Form.
 - c. The Project Leader(s) shall complete a **WCMGV Voucher Form** for reimbursement of funds spent on the project by December 1st.

Funded Master Gardener Projects

The **WCMGV Project Authorization and Funding Request Form** and **Project Self-Evaluation Form** must be submitted to the chairperson of the Project Authorization Committee by October 1. The Project Authorization Committee will review the forms/requests and forward them with recommendations for authorization (or not) to the chairperson of the Finance Committee no later than January 15th. The annual budget will be presented to the Board of Directors at the 1st quarter Board of Directors meeting (meeting to be held prior to March Membership meeting) and will contain recommendations for funding amounts for each project request.

Wood County Master Gardener Standard Practice II

Authorized Project Spending Guidelines

1. The Wood County Master Gardener Volunteers will fund the following materials in conjunction with authorized Master Gardener projects:
Seeds, soil amendments, trees, shrubs, potting soil (reasonable quantities)
insecticide, mulch, annuals, perennials, fertilizer, weed killer/prevention, plant markers, educational signage, deer/rabbit proofing, garden soil, and special one-time needs.
2. The Wood County Master Gardener Volunteers will **NOT** fund the following “hardscape” items and recommend alternative sources for funding be explored by the project leader.
Stone/brick edging, bird baths, tools, hoses, park benches, bird feeders, park grills, picnic tables, garden gloves, flagpoles, flags, paving stone, flower pots, urns, containers retailing over \$30 each.
EXCEPTION: Master Gardener Youth/Adult Grant funds for education projects may use the grant monies for educational materials/garden tools/hoses/materials that will enhance the lesson. This material may remain the property of the educational project.
3. The Wood County Master Gardener Volunteers will **NOT** fund costs of outsourced labor.
4. Annually, members will receive copies of Standard Practice I, II, III, and IV, Project Guidelines and the following WCMGV forms: Project Authorization and Funding Request, Project Self Evaluation, Voucher, and Grant Application for Youth/Adult Education.
5. Any Project Leader submitting a reimbursement request for non-funded materials will **NOT** be reimbursed for that portion of the project costs.
6. Special requests will be considered, however priority will go to project requests submitted by the deadline (Standard Practice I).
7. Exceptions to the above policies must be presented to the Project Authorization Committee (volunteer projects) before action is taken. The Chairperson will forward the exception request to the Board of Directors if an amicable agreement/solution cannot be reached. The Board will make the final decision if necessary.
8. If a Self-Evaluation form (for garden projects) or a short article for the WCMGV newsletter publication (for youth/education grants) is not submitted by October 1st of current year, funding may be denied.

Reviewed/Revised 2018

Wood County Master Gardener Standard Practice III **Volunteer Committees and Teams**

Committees/teams shall be established to support and promote the Mission of the Wood County Master Gardener Association. The committees/teams will include, but are not limited to those specified by the Board of Directors. All committee/team material, records, correspondence, etc., will be transferred to new committee/team chairpersons upon appointment. The Board of Directors will select chairpersons for all Standing Committees. A report from each committee/team chairperson should be provided to the WCMGV president upon request.

WCMG Association depends on volunteer officers and committees and teams to organize and manage its operation along with its commitment to the Wood County Extension office and specific community projects.

With the exception of the Board of Directors, committees and teams shall be self-organizing within the volunteer committee/team chairperson's interpretation of organization procedure and policy.

All committees and teams will manage their respective responsibilities in a professional and timely manner. Committees and teams will consult with the Board of Directors or the Master Gardener Advisor as requested or as necessary.

Standing Committees

Standing Committees are responsible for the annual operations of WCMG Association.

Standing Committees members shall volunteer or receive appointment as practical.

Each standing committee shall have a chairperson selected by the Board of Directors. Standing Committees will execute their responsibilities in coordination with and support of the WCMGA Purpose and Mission, and WCMGV Board of Directors. (See Bylaws Article II)

Finance – The Finance Committee will consist of the treasurer, president, WCMGV Advisor and one other member of the board of directors. The committee is charged with preparation and review of an annual budget, including volunteer project allocations in accordance with WCMGV Standard Practice I.

Programs – The vice-president and four WCMGV members-at-large are charged with the responsibility of scheduling meetings which include, but not limited to, educational programs, horticultural-related, special-interest site and botanical garden tours. WCMGV Authorized Projects should be emphasized when possible. WCMGV Advisor attends when practical/available.

Project Authorization Committee – The charge of this committee is to provide guidance and authorization of new and existing volunteer garden projects. WCMGV Standard Practice

Wood County Master Gardener Volunteers
Project Authorization and Funding Request Form
Refer to WCMGV Standard Practice 1 and 2

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Project Authorization

Project Name & Location

Date: _____

Project Leader(s)/Team Members:

Project Description:

Describe Educational Component of Project:

Funding Request *(complete this part only if asking for WCMGV monies)*

List materials needed for project *(See WCMGV Standard Practice 2 for approved materials)*

a) Horticultural materials \$ _____

b) Educational materials \$ _____

WCMGV Funds requested: _____ Allocation not to exceed \$500 annually

Signatures: _____
(Project Leader)

Client Contact: _____
(Client Signature(s) as available)

Project Auth/Fund revised 2016; reviewed 2018

Wood County Master Gardener Volunteers

Project Forms and Instructions

1. Review complete form packet prior to filling out forms!
2. Fill out a form for each of your projects. For example, Marshfield Wildwood Zoo gardens and Bear Pen as two separate projects that would require a set of forms for each project.
3. If you are applying for a grant for youth/adult education, be aware that the project requires a short article to be submitted for newsletter publication after project/event is complete by October 1st. Send to the WCMGV newsletter editor.
4. WCMGV Funded Master Gardener Projects and Youth-Adult Educational Grants will receive an allocation not to exceed \$500 annually.
5. If a self-evaluation form for garden projects or a short article for youth/adult educational grant is not submitted by October 1st, funding may be denied for the next year.
6. All project/grant forms must be submitted by October 1st to Wood County Extension Office 400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495.
7. The WCMGVs Voucher Form is due to WCMGV Treasurer by December 1st.

Forms

- **Project Authorization and Funding Request Form** – used for WCMGV projects to be approved by Project Authorization Committee and to request funding for such projects.
- **Project Self Evaluation Form** – completed by Project Chair(s) annually for a self-evaluation of WCMGV project.
- **Grant Application for Youth/Adult Education Project** – completed only if requesting grant monies from WCMGV for youth/adult education projects.
- **Voucher Form** – to request reimbursement for expenses spent on approved WCMGV projects.
- **Community Education Request** – Used by community organizations to request WCMGV assistance for speaking or gardens.
- **Checklist for Master Gardener Community Education Project Approval** – used by WCMGV to assess appropriateness of garden request by community organization.
- **Year End Tally of Community Education** – used by all WCMGV to track number of contacts with the public regarding horticultural education.

Questions regarding these forms may be directed to the WCMGV Board of Directors.

Reviewed/Revised 2018

**Wood County Master Gardener Volunteers
Project Self-Evaluation Form**
(Include photos if available)

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Project Name _____ Date _____

Project Leader(s)/Team members:

Describe public exposure: Conversation with public, questions, who attends (youth/adults) Number of attendees at gardens while you are working.

Describe public educational value of project (plant labels, signage, demonstrations/programs conducted)

Describe the appearance of project: What makes your garden appealing, aesthetically pleasing, and inviting to public?

Describe the good horticultural practices utilized at your project:

Project Update: (challenges, anything new, lessons learned, improved community exposure)

Signed: _____ Project Leader

ProjectSelfEvalrevised2016; reviewed 2018

2020 WCMGV Board of Directors

President—Ruth Cline
stonegate@tds.net
715-569-4202

**Vice President—
Karleen Remington**
karleenbobremimgton@gmail.com
715-387-1863

Secretary—Sue Wilford
swilford@tds.net
715-652-6129

Treasurer—Barb Herreid
bherreid@wctc.net
715-325-2075

Director—Jill Becker
jb5mfl15@gmail.com
715-387-8040

Director—Ann Rozner
annmarisarozner@yahoo.com
715-435-3804

Director—Jen Fane
jeni@wctc.net
715-325-1770

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Please send items for inclusion in the newsletter by the 10th of the month.

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Lead time for television and newspaper is four weeks. Call Karen for clarification of dates and deadlines.

**Wisconsin Master Gardeners
Website:** <http://wimastergardener.org>

Wood County Extension Website: <http://wood.uwex.edu>

WCMGV Website: <http://www.wood-county-master-gardeners.org>

Committees, teams, project leaders, members, BODs, are encouraged to send meeting notices for the column below.

The Wood County Master Gardener Association is a non-profit organization with a mission to educate and share information with its members and the community alike. In addition, it is our charge to promote the UW Extension from which we are founded. We are a diverse group interested in the latest research-based horticultural information.

2020 WCMGV Meetings and Notices

Previously Scheduled Meetings and Programs have been postponed or cancelled! You will be notified when a meeting and /or program is rescheduled. Thank You for your patience!